



UNIVERSITI TEKNOLOGI MALAYSIA
PRE-DEPARTURE GUIDE
INTERNATIONAL STUDENTS



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SELAMAT DATANG!

WELCOME!

Congratulations on receiving an offer to study at Universiti Teknologi Malaysia! We are looking forward to meeting you, and we hope that you will enjoy your time studying with us. We understand that studying in a foreign country away from familiar faces and cultures can be both an exciting and daunting experience. We have put together this useful guide to help you prepare for your move to Malaysia and your first few days at Universiti Teknologi Malaysia.

Contact Us	
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ABOUT MALAYSIA

Malaysia, being one of the most developed countries in the ASEAN region, is made up of the vibrant West Malaysia and the East Malaysia. It is a tropical country and generally warm throughout the year with the average temperature of 22-33 degree Celsius and about 80% of humidity level.

The country is rich in natural resources, well-known for ecotourisms, and strong economic growth. Malaysia is proud of its peaceful living environment where various ethnic races interact amicably through mutual understanding and tolerance. Malaysia is known for its great hospitality and is also popular as a shopping paradise and food haven.

The Malaysian education sector has grown tremendously during the past decade and Malaysia pledges to become an outstanding Regional Education Hub by 2020. Education opportunity is abundant for international students

ABOUT UTM

Universiti Teknologi Malaysia (UTM) is a leading innovation-driven entrepreneurial research university in engineering, science and technology with campuses located in Kuala Lumpur and Johor Bahru, Malaysia. Since it became a full-fledged university in 1975, UTM has played a pivotal role as Malaysia's largest contributor of technical and professional workforce for the local industry, government agencies as well as multinational companies.

UTM's mission is to be a leader in the development of human capital and innovative technologies that will contribute to the nation's wealth creation. There are more than 23,960 students studying in UTM, out of which 8,769 are enrolled in the postgraduate programmes and 15,630 are undergraduates. There are approximately 4256 PhD students and 3333 International students pursuing studies in various fields of specialisation.

** as of December 2018 (source: MyMOHES)*

** UTM Official Website*

GETTING PREPARED

There are two things that you need to do prior to travelling: preparing your immigration documents and making arrangements for your accommodation.

Immigration Document

Please make sure you have the following immigration documents for entry

- Passport
- UTM Offer Letter
- Electronic Visa Approval Letter (eVAL)
- Single-Entry Visa (SEV)*

***You need to produce and show these documents to the immigration officer at the airport.**

How to obtain Single Entry Visa (SEV)*

As advised in the Visa Approval Letter (VAL) from Immigration Malaysia, you need to obtain SEV from Malaysia Embassy in your country. For country without Malaysia Embassy, please select the nearest country and apply for Visa on Arrival (VOA) at Airport Arrival Hall before proceed to immigration counter.

ACCOMMODATION

On-campus Accommodation (UTM Residential Collage)

- **Type of room:** single/ double room with shared bathroom (subject to availability)
- **Basic furniture:** bed, mattress, study desk, chair, study lamp, cupboard, fan, dustbin and clothes hangers
- **Shared equipment:** iron, ironing board, electric kettle, hot and cold water dispenser for each residential block
- **Facilities at residential college's administrative centre:** computer lab, committee room, student activity centre, prayer hall, cafeteria

Sports facilities: tennis court, multi- purpose court for volley ball, futsal, basketball, netball, mini field, space for indoor games

For more details, visit <http://www.utm.my/studentaffairs/unit-perumahan-dan-kolej-kediaman/> or <https://www.klgridence.com/> (off campus UTM hostel manage by private company)

Off-campus Accommodation

You may decide to stay off campus on your own. Housing areas near to UTM Johor Bahru campus are Taman Universiti, Taman Pulai Utama, Taman Pulai Flora, Taman Sri Pulai, Taman Sri Pulai Perdana, Taman Desa Skudai, and Taman Mutiara Rini. All the housing areas are within 5-8 KM radius from UTM entrance.

UTM AIRPORT TRANSFER SERVICE (JOHOR BAHRU)

UTM provides airport transfer service and you may book your airport pick-up transfer request by filling in the following form. Please complete the form 5 days before your arrival:

<https://forms.gle/B7D5G5bxRdH9K6E96>

Please email to studentexperience@utm.my for confirmation on your airport transfer. The transfer service is available 3 times daily on 11am, 6pm and 11pm and from Senai International Airport (Code JHB) to UTM on campus accommodation only. The pick-up service is available **from 24 Aug – 7 Sept 2019**.

** Transfer service is available during registration period in February and September only*

GETTING STUDENT PASS ENDORSEMENT

You must enter Malaysia on **Special Pass** (and NOT Tourist Pass) and it is **VALID for 30 days only**. Within the 30-day period of the Special Pass, you are required to obtain the Student Pass endorsement. Please follow the following steps:

- 1) Report to UTM International Office for **post-arrival medical check-up arrangement** at UTM Health Centre within 3 days of arrival.
- 2) **Register as student** as stated in offer letter (SRAD for UTM JB and School of Graduate Studies for UTM KL)
- 3) Submit required documents for **student pass endorsement** within 7 days of arrival at UTM International.

Notes:

- It will take up to **21 working days (or minimum 4 weeks)** upon receipt of all required documents for student pass endorsement. Please obtain a **supporting Letter** from EMGS to be submitted together to Immigration Department.
- Your VAL and SEV will be **VOID** if you exit Malaysia (for any reason) after registration without completing the student pass endorsement. You will have to cancel previous VAL, apply new VAL and repeat the same process to obtain student pass in the future.
- You need to have insurance in order to apply for student pass

TRAVELLING TO UTM, JOHOR BAHRU CAMPUS

Here are some options for you to choose from to reach UTM Johor Bahru campus. There are several ways to get to Universiti Teknologi Malaysia (UTM), Johor Bahru from Kuala Lumpur.

By Flight

HOME COUNTRY – KUL – JHB

You can take international flight to **Kuala Lumpur International Airport (KLIA)** (code KUL) and take a connecting flight to **Senai International Airport** (code JHB). Senai International Airport is 15 KM away from the UTM Johor Bahru campus. Then, you can choose either **taxi services or Grab services**. The taxi fare to UTM is about RM30-RM50. The fare for Grab is usually cheaper.

- All airport taxis must operate using a prepaid system. You are advised to purchase taxi coupon at taxi counter in the arrival hall.

HOME COUNTRY – SIN

Another option is to take an international flight from your home country to Singapore* (code SIN) and take an **airport taxi and other public transportation** to UTM Johor Bahru.

Notes:

- Some countries will require a visa to enter Singapore.*
- Please get updates from information counter at the airport on the public transportation to UTM Johor Bahru.

By Bus

Express bus service is available between the major cities of Malaysia, including Kuala Lumpur – Johor Bahru.

From Kuala Lumpur, it takes around 4 - 5 hours to reach Johor Bahru by bus. It will cost you around RM60 – RM80. Kindly inform the service counter and bus driver to stop at **Skudai Parade** (5km from campus). The bus will stop at Larkin **Bus Terminal** (25km from JB campus).

Then, you can get a **taxi or Grab services** to UTM Johor Bahru Campus. The taxi fares between Skudai– UTM Johor Bahru and Larkin Bus Terminal – UTM Johor Bahru are around RM20 and RM50 respectively. Alternatively, you may request the bus driver to stop at **Skudai Parade** and take a taxi or GrabCar to UTM campus. It is about 5 km from Skudai Parade to UTM JB Campus.

INTERNATIONAL STUDENT ORIENTATION PROGRAMME (ISOP) – UTM JOHOR BAHRU

ISOP includes the activities shown in the following table:

Date & Time*	Program	Location*
26 – 28 August 2019 (Monday- Wednesday) 8.30am- 5.00pm	Reception, Medical check-up & Student Registration	<ul style="list-style-type: none"> - Reception at UTM International (Block S19) - Medical Check-up at UTM Health Clinics - Registration at SRAD (Block F54) - Hostel arrangement
11 September 2019 (Wednesday) 2.00pm	Briefing Session for New International Students (Compulsory attendance)	Dewan Kuliah 7, N24 UTM, UTM Johor Bahru
14 September 2019 (Saturday) 1.00 pm	UTM Johor Bahru Campus & Johor Bahru City Tour	Wait at Bus Stop at Residential Hostel
19 January 2019 (Thursday) 7.30pm	Welcoming Dinner for New International Student	Dewan Sultan Iskandar, UTM Johor Bahru
(Time to be advised)	Faculty briefing and subject registration (Please get the details schedule at respective faculty)	Respective Faculty and School

Note:

*Please get the updates on location and schedule on the day reception. *Date and location are subject to change*

STUDENT PASS RENEWAL

Students are responsible to monitor the expiry date of student pass. It should be renewed **three (3) months** before the expiry date (e.g. If the expiry date is on 15 February 2020, the renewal application can be submitted by 15 November 2019).

Overstaying is an offence under Malaysian Law. Immigration will impose a penalty ranging from RM1,000 – RM5,000 depending on the duration of overstay. Students who are late in submitting their renewal application will be required to pay a penalty and UTM may impose fine.

HOTELS NEAR TO UTM JOHOR BAHRU CAMPUS

Below is the list of hotels within the vicinity of and near UTM campus:

Hotel*	Address	Contact
UTM Scholar`s Inn (on –campus)	Block U9, Kolej Perdana, UTM Johor Bahru	+607 5535197
Pulai Spring Resort	Jalan Pontian Lama, Johor Bahru	+607 521 2121
Rose Cottage Hotel	No 76, Jalan Kebudayaan 1, Taman Universiti, Johor Bahru	+607 5211366
U Hotel	34, Jalan Kebudayaan 5, Taman Universiti, Johor Bahru	+607 5203688
Apollo Hotel	30, Jalan Kebudayaan 5, Taman Universiti, Johor Bahru	+607 5206888/ 5201888
Austin Paradise Hotel	75, Jalan Pulai 7, Taman Pulai Utama, Skudai, Johor	+607 562 6222
Desa View Hotel	No 23, Jalan Sejahtera 11, Taman Desa Skudai, 81300, Johor Bahru, Malaysia	+6 013-7072014

*Note: Please check the hotel rates, location, condition and facilities from hotel website before making a booking.

UTM INTERNATIONAL (JOHOR BAHRU) STAFF CONTACT

No.	Name	Contact*
1	Prof. Madya Dr. Mohd Ismid Md Said Pro-Vice Chancellor (International)	☎ : 07-55 38000/ 8001 ✉ : ismid@utm.my
2	Prof. Dr. Nor Haniza Sarmin Associate Director (Global Strategy & Engagement)	☎ : 07-55 38004/6499 ✉ : nhs@utm.my
3	Assoc. Prof. Dr. Mohd Ariffin Abu Hassan Associate Director (Global Education Experience)	☎ : 07-55 36114 ✉ : mariffin@utm.my
4	Dr Farhana Diana Deris Manager (Partnership)	☎ : 07-55 36863 ✉ : diana@utm.my
5	Punithavalli Marimuthu Manager (Corporate & Student Services)	☎ : 07-55 36848/6851 ✉ : sp-punithavalli@utm.my
6	Mohd Syazli Md Tahir Manager (International Student & Scholar Services)	☎ : 07-55 36861 ✉ : msyazli@utm.my
7	Ahmad Hilman Bin Borhan Manager (International Relations)	☎ : +607-5536134 ✉ : ahilman@utm.my
8	Fasihah Mohd Jaslan Manager (Mobility)	☎ : 07-55 36862 ✉ : fasihah@utm.my
9	Mohd Khirie Mutalib Executive Officer (Student Experience)	☎ : 07-55 36863 ✉ : khirie@utm.my
10	Ayu Azrin Abdul Aziz Executive Officer (International Student & Scholar Services)	☎ : 07-55 36864 ✉ : ayuazrin@utm.my
11	Arina Syairah Maslani Executive Officer (International Student & Scholar Services)	☎ : 07-55 36865 ✉ : arina@utm.my
12	Prof. Madya Dr. Norhayati Binti Abdullah Associate Director (UTM Kuala Lumpur)	☎ : +603-21805113 ✉ : norhayati@utm.my
13	Norfazliana Jaafar Executive Officer (UTM Kuala Lumpur)	☎ : 03-21805207 ✉ : norfazliana@utm.my

*Complete list of UTM International staff and contact visit <http://www.utm.my/international/>

INTERNATIONAL STUDENT SOCIETY (ISS) COUNTRY

Country	List of Country Committee Contact Number and Email
Afghanistan	Please find details list and contact of UTM- International Student Society (ISS) country chapter committee at http://isc.utm.my/international-student-society-contact/
Bangladesh	
China	
Cameroon	
Egypt	
Indonesia	
India	
Jordan	
Libya	
Nigeria	
Palestine	
Pakistan	
Saudi Arabia	
Somalia	
Syria	
Sudan	
Yemen	

UTM JOHOR BAHRU MAIN ADMINISTRATION BUILDING LOCATION

COORDINATE (LATITUDE, LONGITUDE)	OFFICES & FACILITIES
1.5605557, 103.63464820000002	Career Centre
1.562766, 103.636601	Centre for Community & Industry Network
1.5625676, 103.63883729999998	Centre for Information & Communication Technology (CICT)
1.5560227, 103.64726619999999	Counselling Centre
1.554414, 103.63404489999994	Office of Asset & Development
1.5633529, 103.65155709999999	Raja Zarith Sofia Library
1.5576244, 103.64822750000008	Scholar's Inn
1.5554547, 103.63468080000007	F54/School of Graduate Studies/SRAD/RMC
1.5586292, 103.63956089999999	Student Affairs Office
1.5585159, 103.6381288	Sultan Ibrahim Chancellery Building
1.55849, 103.63818270000002	Sultan Iskandar Hall
1.559243, 103.63742300000001	Sultan Ismail Mosque
1.559435, 103.6368119	Sultan Zanariah Library
1.552741, 103.64174890000004	UTM Alumni
1.5654503, 103.6310372	UTM International

COORDINATE (LATITUDE, LONGITUDE)	UTM RESIDENTIAL COLLEGES (ACCOMODATION)
1.5589472, 103.65015900000003	College 9 and 10
1.5665913, 103.6239213	College Datin Seri Endon (KDSE)
1.5755777, 103.61967800000002	College Dato' Onn Jaafar (KDOJ)
1.557967, 103.64675460000001	College Perdana (KP)
1.5542975, 103.64496469999995	College Tuanku Canselor (KTC)
1.5599426, 103.683899999995	Tun Fatimah College (KTF)
1.5643914, 103.63525660000005	College Tun Dr Ismail (KTDI)
5.3960142, 100.39782579999996	College Tun Hussein Onn (KTHO)

OTHERS INFORMATION

Insurance

It is compulsory for student to have a valid insurance policy throughout his/her study in Malaysia. It is imperative that you monitor the expiry date of your Student Insurance Policy to ensure you are always covered. UTM will advise on your insurance on your new application/ renewal of student pass.

Employment

International student can work on a part-time basis for only 20 hours working period per week. Permission to work will be renewed/extended if good/high academic performance of the student is maintained. According to Immigration Department of Malaysia, foreign students can be employed at petrol stations, restaurants, mini markets and hotels.

Application for working needs to be submitted by University to the state Immigration offices. More information can be read at <http://isc.utm.my/immigration-matters/employment-for-foreign-students/>

Banking

UTM Johor Bahru Campus has CIMB bank branch campus located at Student Union Building and Maybank ATM located at Kolej Perdana.

All banks* except Bank Muamalat Taman Universiti Branch require customers to have valid student pass to open a saving account. Please take note, it may take 3-4 weeks to complete your student pass after submission of all required documents to us. Should you require to open a bank saving account right after your arrival in Malaysia, you will need to provide Passport details page, VAL, Matric Card, UTM Offer Letter and minimum amount of RM250**. Currently, only Bank Muamalat allows students to open saving account without a student pass.

* few commercial bank not allowed foreign students from selected country to open a saving account

**Rates may change

Cost Of Living In Johor Bahru

The cost of living for international students studying at UTM Johor Bahru is reasonably low compared to international standards, and can vary from USD300–USD400 a month depending on individual needs and lifestyle (excluding accommodation and transport). UTM provide bus services within the campus.

Necessary facilities and amenities are readily available within the campus and its vicinity for the convenience of the students. Your spending patterns may be different from depending on your preferences and lifestyle. It can be difficult to estimate how much you are likely to spend as a student until you have settled down for. As such, it is important to ensure that you have sufficient finance to support both your living expenses and tuition fees throughout the duration of studies

Weather

Malaysia is a tropical country and generally warm throughout the year with temperature ranging 22-33 degree Celsius. On rainy day thunder and lightning often accompany the heavy downpour which normally lasts for 1-2 hours. The high humidity level at 80% throughout the year favours light and sweat-absorbent material like cotton for daily dressing

Update: 30 July 2019