



UTM INTERNATIONAL

TRANSFER PASS CHECKLIST

TRANSFER PASS APPLICATION

Pass Holder Name : _____

Student Dependent

Passport No : _____

Phone No : _____

Email : _____

Visa Expiry Date : _____

Checklist :

	Original Passport (old & new)
	A Copy of Old Passport details pages
	A Copy of New Passport details pages
	A copy of passes
	A copy of police report (lost passport)
	Embassy Letter in notifying the issuance of new passport
	Prove of Payment to UTM Financial office

TERMS & CONDITION

- DO NOT buy flight ticket BEFORE complete process
- The application will takes **minimum 14 working days** to complete not including weekends.

I understand and agreed :

Student Signature

Date :